



St. Clements University

MBA Program

Hong Kong

Management Information System

Assignment (2008)

Suppose you are the IT manager of a Company/Department, and your boss asked you to give a report on the status of your current MIS system and rooms for improvement.

The information required in the report includes:

- A review of your current MIS system and how it helps in the company/departments operation.
- Identify any room of improvement. The improvement can be on streamlining the existing operations so that staff and IT resource can be used more effectively, or the purchase of any software/system components to add new functionalities.
- In either case, you need to compare the costs involved in implementing the enhancements, and the benefits that can be derived by them.

Your report should include the following sections:

1. An Executive Summary
2. Provide a background of your Company/Department, and her core business.
3. Describe the existing MIS infrastructure of your Company/Department, and how they help in day-to-day business operations.
4. Describe how your current MIS system is managed, this can include infrastructure management (for example: install new PCs and network equipments) and operations management (for example: backup of data, software upgrade)
5. Propose improvement(s) for the existing system. It can be better IT resource allocation, or add new systems/applications for new functionalities. You should include a table to show some estimation of the dollar values of the cost and benefit of your improvements. (The improvement can mean reduce cost and generation of new revenue.)
6. Use appropriate diagrams, tables and charts to help your presentation.

The whole essay would be around **2000** words. References needed to be quoted.

Due date: 30.01, 2009